



Guru Gobind Singh Indraprastha University
Sector 16 C, Dwarka, New Delhi - 110075

Examination Division

A.D. Lamba

Officer Incharge (Conduct)

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Ref. No.: GGSIPU/Exam/IC-I/

Dated: 19.10.2011

NOTICE

Subject: Schedule for collection & submission of Registration Chart(s) for MBA (PT, FT & FM)/MBA (IB)/MBA (SEM) Programme of all the Affiliated Institutes/Colleges/USS for End Term December- January, 2011-2012 Examination.

All the Affiliated Institutes/Colleges/USS Conducting MBA (PT, FT & FM)/MBA (IB)/MBA (SEM) are hereby informed that the Registration Charts (RCs) for the End Term December-January, 2011-2012 Examination (Regular & Reappear) have been processed. All Affiliated Institutes/Colleges/USS are hereby directed to collect the RCs from Conduct Branch-I, Examination Division, Sector 16-C, Dwarka, New Delhi-110075 on 20.10.2011 (Thursday) at 03:00 PM positively. These RCs duly checked & signed by the Students and verified by the Principal / Director of the respective Institutes/Colleges/USS are to be submitted back along with reappear fees to the Conduct Branch-I, Examination Division, Dwarka Campus by 31.10.2011 (Monday) by 03:00 PM positively. All are requested to kindly go through the Covering Letter/Instructions attached with the RCs. **All the Affiliated Institutes/Colleges are also requested to submit a single Bank Draft/Demand Draft. In case of more than one DD, the same should be provided in the format given below in Soft and Hard Copy:**

S. No.	Bank Name	DD	MICR Code	Amount
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Besides above, Principal/Director of Affiliated Institutes/Colleges are also requested to provide the following lists at the time of submission of Registration Chart(s) without fail:

- 1. List of student(s) detained during the last academic session i.e. 2010-2011 and sought readmission during the academic year 2011-2012.**
- 2. List of students who could not acquire requisite credits for promotion to next year and wish to appear as re-appear in the forthcoming Examination.**
- 3. List of students who could not acquire requisite credits for promotion to next year and sought readmission during the academic session 2011-2012.**

(A.D. Lamba)