



Guru Gobind Singh Indraprastha University
Sector 16 C, Dwarka, New Delhi - 110075

Examination Division

A.D. Lamba

Officer Incharge (Conduct)

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Ref. No.: GGSIPU/Exam/IC-I/

Dated: 30.01.2012

NOTICE

Subject: Schedule for collection & submission of Registration Chart(s) for LLB (H)/BA LLB (H)/BBA LLB (H)/LLM (Regular & Weekend) & MBA (Regular & Part Time)/MBA (FM)/MBA (SEM)/MBA (IB)/ MBA (DD) Programme of all the Affiliated Institutes/Colleges/USS for End Term May – June 2012 Examination.

All the Affiliated Institutes/Colleges/USS Conducting LLB (H)/BA LLB (H)/BBA LLB (H)/LLM & MBA (Regular & Part Time)/MBA (FM)/MBA (SEM)/MBA (IB)/MBA (DD) Programme are hereby informed that the Registration Charts (RCs) for the End Term May – June 2012 Examination (Regular & Reappear) have been processed. All Affiliated Institutes/Colleges/USS are hereby directed to collect the RCs from Conduct Branch-I, Examination Division, Sector 16-C, Dwarka, New Delhi-110075 on 03.02.2012 (Friday) from 11:00 AM to 03:00 PM positively. These RCs duly checked & signed by the Students and verified by the Dean/ Principal/ Director of the respective Institutes/Colleges/USS are to be submitted back along with reappear fees to the Conduct Branch-I, Examination Division, Dwarka Campus by 27.02.2012 (Monday) by 03:00 PM positively. All are requested to kindly go through the Covering Letter/Instructions attached with the RCs. **All the Affiliated Institutes/Colleges/USS are also requested to submit a single Bank Draft/Demand Draft. In case of more than one DD, the same should be provided in the format given below in Soft and Hard Copy:**

| S. No. | Bank Name | DD | MICR Code | Amount |
|--------|-----------|----|-----------|--------|
|--------|-----------|----|-----------|--------|

Besides above, Dean/Principal/Director of Affiliated Institutes/Colleges/USS are also requested to provide the following lists at the time of submission of Registration Chart(s) without fail:

- 1. List of student(s) detained during the last academic session i.e. 2010-2011 and sought readmission during the academic year 2011-2012.**
- 2. List of students who could not acquire requisite credits for promotion to next year and wish to appear as re-appear in the forthcoming Examination.**

- 3. List of students who could not acquire requisite credits for promotion to next year and sought readmission during the academic session 2011-2012.**
- 4. Deans/Directors/Principals are required to go through the Instructions given on the Cover Page of the RC. The Cover Page of RCs duly signed and stamped by Dean/Director/Principal is required to be submitted while returning the filled in RC.**

(A.D. Lamba)